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CROSSPOINTE SWIM & RACQUET, INC.
MINUTES OF THE BOARD OF TRUSTEES MEETING

Zoom Meeting

May 12, 2021

I. ATTENDEES:

Board Members Present: Howard Kaufer, President; Larry Rice, Vice President; Patricia Ciarlo, Secretary; Brian Riley, Treasurer; John Cewe, Trustee; Edward Mills, Trustee; Hayden Shea, Trustee; Andrew Haskins, Trustee; and Alan Sullivan, Trustee.

Others present: Heather McDevitt First Service Residential (FSR); and Luvly Mosley, Recording Secretary, On the Record.

II. CALL TO ORDER: Mr. Kaufer called the May 12, 2021, Crosspointe Swim & Racquet, Inc. Board of Trustees (Board) meeting to order at 7:00 p.m., noting the presence of a quorum.

III. RESIDENT TIME:

A new homeowner submitted an ARB application for a fence. The application was denied. The homeowner needs additional information on what needs to be changed.

A homeowner received an email from another resident regarding parking issues caused by afternoon school pickups.

IV. REVIEW/APPROVAL OF MEETING MINUTES:

Minutes of April 14, 2021 – The Board agreed to table the review of the meeting minutes.

V. FINANCIAL STATEMENTS:

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the March 31, 2021, financial statements as presented.

VI. COMMITTEE REPORTS:

Pool Committee

The Board received the March 2, 2021, Pool Committee meeting minutes.

Budget & Finance Committee

The Board received the April 8, 2021, Budget & Finance meeting minutes.

Open Space Committee

The Board received the April 21, 2021, Open Space Committee draft meeting minutes.

Social Committee

The Board received the April 20, 2021, Social Committee meeting minutes.

51 **VII. NEW BUSINESS**

52 Appoint Committee Chairpersons

53
54 *By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees*
55 *accepted the following committee chairpersons, Phil Ciarlo Budget & Finance*
56 *Committee, Kevin Garrahan, Tennis Committee and Scot LeMay, Pool Committee.*
57

58 Approve Committee Guidelines

59
60 *By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees*
61 *accepted the Budget & Finance Committee and Pool Committee amended guidelines.*
62

63 Review Connor Pastino's Eagle Scout Project Proposal to Build & Install Four Picnic
64 Tables Around Crosspointe

65
66 *MOTION was made by Mr. Shea and seconded by Mr. Riley to approve the build and*
67 *installation of four (4) picnic tables around Crosspointe in the amount of \$450.00 from*
68 *the Open Space Budget. The remaining funds will be fundraised by Connor Pastino.*
69 *Final table placement will be determined by the Open Space Committee. The motion*
70 *passed unanimously (9-0-0).*
71

72 Review Luke Knofczynski's Life Scout Project Proposal – Add Railing to Trail 29 at
73 Chase Glen Circle

74
75 *MOTION was made by Mr. Shea and seconded by Ms. Ciarlo to approve adding railing*
76 *to Trail 29 at Chase Glen Circle in the amount of \$450.00 from the Open Space budget.*
77 *The motion passed unanimously (9-0-0).*
78

79 Review Stasi VanMeter's Eagle Scout Project Proposal – Install Fish Habitats in Heron
80 Pond

81
82 *MOTION was made by Mr. Shea and seconded by Mr. Riley to approve the installation*
83 *of two (2) box style fish habitats with the use of canoes to install in Heron Pond. The*
84 *motion passed unanimously (9-0-0).*
85

86 Approve FY2022 Budget Schedule

87
88 *MOTION was made by Mr. Cewe and seconded by Mr. Rice to approve the Budget &*
89 *Finance Committee proposed FY2022 Budget Schedule as presented. The motion*
90 *passed unanimously (9-0-0).*
91

92 Approve FY2020 Draft Audit – The Board discussed the draft audit included in the Board
93 packet.
94

95 Ratify Cruiser's Swim & Dive Team Schedule – Request to Close Pools

96
97 *MOTION was made by Mr. Rice and seconded by Mr. Sullivan to ratify the vote taken*
98 *April 23, 2021, to approve the revised swim and dive team schedule. The motion passed*
99 *unanimously (9-0-0).*
100

101 Discuss Crosspointe Community Website – The Board discussed options to upgrade and
102 maintain the community website.

103
104 ACTION: Mr. Rice will send the beta website created by Walter Danzerlak for the Board
105 to review.

106
107 Contract, Maintenance and Operations – Ms. McDevitt reported Ms. Misty Zani is the
108 new assistant manager.

109
110 Open Space Committee Request – The committee will draft a policy resolution that allows
111 owners to hire insured contractors to remove items in open space.

112
113 **VIII. EXECUTIVE SESSION**

114
115 *MOTION was made by Mr. Haskins and seconded by Ms. Ciarlo to convene into*
116 *Executive Session at 8:38 p.m. to discuss legal matters. The motion passed unanimously*
117 *(9-0-0).*

118
119 [Regular Session reconvened at 9:13 p.m.]

120
121 *MOTION was made by Ms. Ciarlo and seconded by Mr. Rice to deny the late fee waiver*
122 *request for account #C5-EAGT8630-02. The motion passed (8-1-0). Mr. Riley opposed.*

123
124 *MOTION was made by Ms. Ciarlo and seconded by Mr. Sullivan to deny the late fee*
125 *waiver request for account #C5-SILD-9203-02 subject to signing up for auto payment.*
126 *The motion passed unanimously (9-0-0).*

127
128 **IX. AJOURNMENT**

129
130 *MOTION was made by Mr. Howard and seconded by Mr. Sullivan to adjourn the May*
131 *12, 2021, Crosspointe Swim & Racquet, Inc. Board of Trustees Meeting at 9:15 p.m.*
132 *The motion passed unanimously (9-0-0).*

133
134
135 Submitted by: Luvly Mosby, Recording Secretary, On the Record

136
137
138 Attested to: 
139 Patricia Ciarlo, Secretary