

**CROSSPOINTE SWIM & RACQUET, INC.
MINUTES OF THE BOARD OF TRUSTEES MEETING**

Zoom Meeting

October 14, 2020

I. ATTENDEES:

Board Members Present: Howard Kaufer, President; Larry Rice, Vice President; Brian Riley, Treasurer; Patricia Ciarlo, Secretary; John Cewe, Trustee; Andrew Haskins, Trustee; Edward Mills, Trustee; Hayden Shea, Trustee; and Alan Sullivan, Trustee.

Others Present: Heather McDevitt, Community Manager, FirstService Residential (FSR); and Billie Kay Denbo, Recording Secretary, On the Record.

II. CALL TO ORDER: Mr. Kaufer called the October 14, 2020, Crosspointe Swim & Racquet, Inc. Board of Trustees (Board) meeting to order at 7:02 p.m., noting the presence of a quorum.

III. RESIDENTS' TIME:

Ms. Alicia Russo, 8619 Oak Brook Lane – Ms. Russo addressed the Board and stated her appreciation to the Board and the Social Committee.

Mr. Bradon Shapiro – Mr. Shapiro addressed the Board and stated his family's appreciation to the Board and the Social Committee.

Ms. Heather Browne – Ms. Browne addressed the Board and stated her appreciation to the Board and the Social Committee.

IV. PRESENTATIONS

Girl Scouts – Silver Award Proposal – Celia F. and Zoe M. addressed the Board and discussed their proposal for requesting a pedestrian crosswalk signal at the intersection of Crosspointe Drive and Silverbrook Road. They stated that this is a community service/take action project designed the better the community. Their final goal is a presentation to the Fairfax County Department of Transportation and would like to be able to state they have the community's support.

MOTION was made by Ms. Ciarlo and seconded by Mr. Rice to authorize the Board of Trustees President to create and sign a letter to support the Girl Scouts in their effort to request a pedestrian crosswalk signal at Crosspointe Drive and Silverbrook Road. The motion passed unanimously (8-0-0).

[Mr. Sullivan arrived at 7:25 p.m.]

On the Record

Eagle Scout Project Proposal – Connor Matier addressed the Board and discussed his proposal to build and install a picnic table at the Greentree Manor Tennis Court Area.

MOTION was made by Mr. Shea and seconded by Ms. Ciarlo to approve the Eagle Scout Project for building and installing a picnic table using pressure treated lumber and to coordinate the table placement and installation with the Open Space Committee Chair and the Tennis Committee Chair. The motion passed unanimously (9-0-0).

ARB Appeal – Mr. Tom McGuire addressed the Board and stated his case appealing the ARB’s decision in regards to his variance request/application for a deck extending beyond the side plane of his house.

V. SECRETARY’S REPORT

Minutes of August 12, 2020

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the August 12, 2020, BOT Meeting minutes as amended.

Minutes of September 9, 2020

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the September 9, 2020, BOT Meeting minutes as amended.

VI. FINANCIAL STATEMENTS:

The Board and management reviewed and discussed the financial statements for the period ending August 31, 2020, to include the income, expenses, and delinquencies.

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the August 31, 2020, Financial Statements as presented.

VII. COMMITTEE REPORTS:

Open Space Committee:

The Board received the draft September 16, 2020, Open Space Committee meeting minutes.

Pool Committee:

The Board received the draft September 1, 2020, Pool Committee meeting minutes.

VIII. OLD BUSINESS:

Fencing Hooes Road – The Board, management, and Mr. Mutchler (homeowner) discussed the fences behind the homes along Hooes Road and the Board’s decision made at the last Board meeting.

ACTION: The Board requested management to obtain additional quotes to upgrade the fences along Hooes Road.

IX. NEW BUSINESS:

Social Committee 2020 Budget and Spending Plan – The Board discussed the Social Committee’s proposed Spending Plan for the remainder of 2020.

Appoint ARB Member – The Board discussed the request to appoint Mr. David Augliera to the ARB.

MOTION was made by Ms. Ciarlo and seconded by Mr. Cewe to appoint Mr. David Augliera to the ARB for another 3-year term, November 2020 to October 2023. The motion passed unanimously (9-0-0).

ARB Standards Amendment – The Board reviewed and discussed the ARB’s request to amend the ARB Standards.

MOTION was made by Ms. Ciarlo and seconded by Mr. Riley to amend the ARB Standards for “Decks” by removing the first sentence in Section “K.2.g”. The motion passed unanimously (9-0-0).

Oak Chase Poolhouse Gate Repair – The Board and management discussed the damage to the poolhouse gate and the repair needed.

MOTION was made by Mr. Cewe and seconded by Mr. Mills to approve the Southern Builders contract proposal dated August 5, 2020, to repair the Oak Chase poolhouse gate with the amount not to exceed \$2,300. The motion passed unanimously (9-0-0).

Pool Management Contract 2021-2023 – The Board and Mr. Scott Lemay, Pool Committee Chair reviewed and discussed the Crystal Aquatics Pool Management Contract renewal. The Board also discussed the minimum wage increase in Virginia that needs to be considered in this contract.

ACTION: The Board requested management to negotiate a reduction in costs with Crystal Aquatics.

Trash and Recycling Collection Contract 2021-2025 – The Board and management reviewed and discussed the contract proposals submitted for the trash and recycling collection and services contract.

MOTION was made by Mr. Shea and seconded by Ms. Ciarlo to approve the Republic Services contract proposal dated September 28, 2020, for trash and recycle collection and services and with management requesting a better esthetic looking glass dumpster. The motion passed (8-1-0) with Mr. Mills opposing.

Grass to Forest Initiative Update – Mr. Shea reviewed and discussed with the Board the “Grass to Forest” initiative survey results.

MOTION was made by Mr. Mills and seconded by Mr. Cewe to proceed with the proposed “Grass to Forest” initiative at the Woodren Hills site. The motion passed unanimously (9-0-0).

ACTION: The Board agreed to revisit the other proposed sites in Spring 2021.

Trash Truck Safety Concerns on Armetale Lane – Mr. Mills discussed with the Board the safety concerns of the residents on Armetale Lane in regards to the many trash trucks traveling in their neighborhood.

Board Ethics to Exclusively Fund Trail #24 Repairs – Mr. Mills discussed with the Board that most of the funds for non-asphalt trails has been spent on this one trail T-24 and there are other trails that have been neglected.

X. MANAGEMENT:

Contracts, Maintenance, and Operations Review – Ms. McDevitt reviewed and discussed the October 2020, monthly report, and updates with the Board.

XI. EXECUTIVE SESSION:

MOTION was made by Mr. Riley and seconded by Mr. Cewe to convene into Executive Session at 10:50 p.m. to discuss assessments and legal matters. The motion passed unanimously (9-0-0).

[Whereupon the Regular Session reconvened at 11:06p.m.]

MOTION was made by Mr. Mills and seconded by Ms. Ciarlo to deny the waiver requests submitted by C5-SIDR-8495-01 and C5-CHAC-8626-01 homeowners. The motion passed (8-1-0) with Mr. Shea opposing.

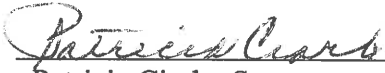
MOTION was made by Ms. Ciarlo and seconded by Mr. Rice to uphold the ARB’s decision to deny the ARB application for homeowner #C5-TELC-8808-03. The motion failed (3-6-0) with Mr. Riley, Mr. Cewe, Mr. Haskins, Mr. Mills, Mr. Sullivan, and Mr. Shea opposing.

MOTION was made by Mr. Shea and seconded by Mr. Riley to grant the ARB Appeal request for homeowner #C5-TELC-8808-03 in regards to a deck variance application. The motion passed (6-3-0) with Ms. Ciarlo, Mr. Kaufer, and Mr. Rice opposing.

XII. ADJOURNMENT:

MOTION was made by Mr. Mills, and seconded by Ms. Ciarlo to adjourn the October 14, 2020 Crosspointe Swim & Racquet, Inc. Board of Trustees Meeting at 11:13 p.m. The motion passed unanimously (9-0-0).

Submitted by: Billie Kay Denbo, Recording Secretary, On the Record

Attested to: 
Patricia Ciarlo, Secretary