

**CROSSPOINTE SWIM & RACQUET, INC.  
MINUTES OF THE BOARD OF TRUSTEES MEETING**

**Zoom Meeting**

**August 12, 2020**

**I. ATTENDEES:**

Board Members Present: Howard Kaufer, President; Larry Rice, Vice President; Brian Riley, Treasurer; Patricia Ciarlo, Secretary; John Cewe, Trustee; Andrew Haskins, Trustee; Edward Mills, Trustee; Alan Sullivan, Trustee; and Hayden Shea, Trustee.

Others Present: Heather McDevitt, Community Manager, FirstService Residential (FSR); and Billie Kay Denbo, Recording Secretary, On the Record.

**II. CALL TO ORDER:** Mr. Kaufer called the August 12, 2020, Crosspointe Swim & Racquet, Inc. Board of Trustees (Board) meeting to order at 7:00 p.m., noting the presence of a quorum.

**III. RESIDENTS' TIME:**

Mr. & Mrs. Limerick, 8644 Chase Glen Circle – Mr. & Mrs. Limerick addressed the Board and discussed their ARB Appeal in regards to adding screen and door to the existing porch on the side of their house making the porch enclosed.

**IV. SECRETARY'S REPORT**

**Minutes of July 8, 2020**

*By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the July 8, 2020, BOT Meeting minutes as amended.*

**V. FINANCIAL STATEMENTS:**

The Board and management reviewed and discussed the financial statements for the period ending June 30, 2020, to include the income, expenses, and delinquencies. Mr. Cewe reviewed the “Summary Sheet” and the “Associate Members Income” and stated that this item may have a shortfall for 2020.

*By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the June 30, 2020, Financial Statements as presented.*

**VI. COMMITTEE REPORTS:**

Pool Committee:

The Board received the draft July 7, 2020, Pool Committee meeting minutes.

On the Record

Mr. Sullivan stated his appreciation and recognition to the volunteers that managed the pools opening and attendance during the pandemic.

Social Committee:

The Board received the draft July 21, 2020, Social Committee meeting minutes.

Tennis Committee:

The Board received the draft July 27, 2020, Tennis Committee meeting minutes, Application for Registry of Crosspointe Resident Tennis Instructors, Guidelines for Crosspointe Resident Tennis Instructors, Guidelines for Borrowing the Crosspointe Pickleball Net, and proposed 2021 Tennis Committee Budget.

Open Space Committee (OSC):

The Board received the draft July 15, 2020, Open Space Committee meeting minutes.

**VII. OLD BUSINESS:**

Chronicle Contract Renewal and Number of Issues Each Year – The Board and management discussed how many issues to produce of the Chronicle each year (6 versus 10), the contract costs, ads in each issue, and digital issues. Ms. McDevitt stated that the contract is valid until 2025, with annual renewal options each year.

**VIII. NEW BUSINESS:**

Discuss Purchase of New Chair Lift for Oak Chase Pool – The Board and management discussed installing a new chair lift at the Oak Chase Pool.

Halley Elementary Gate Closure Status – The Board discussed the status of the Halley Elementary School gate and past actions related to the opening and closure of the gate.

**ACTION:** 1) Mr. Kaufer will contact Robert Robertory to obtain information and past actions related to the gate 2) Ms. Ciarlo will contact Ken Sergeant to obtain information and past actions related to the gate.

Social Committee's Request "Meet the Committees Night" – Mr. Chris Parrett, Social Committee Member discussed the request to hold a "Meet the Committees Night" at the Community Center or by Zoom in October 2020 for all volunteers and residents to attend and meet each other.

The Board discussed adding spending authority for the Social Committee Charter and a Charter for the Communications Committee.

Volunteer Recognition – The Board discussed recognition for a volunteer that maintained the "SignUpGenius" web application for the 2020 Pool Season during the pandemic restrictions.

***MOTION was made by Mr. Sullivan and seconded by Ms. Ciarlo to recognize Jena Moore for designing and running the SignUpGenius which was a critical function in operating the Crosspointe pools during the 2020 Pool Season and COVID-19 restrictions, and a gift of one free Associate Pool Membership to the Moore family for the 2021 Season. The motion passed unanimously (9-0-0).***

Oak Chase Pool Security Briefing – Mr. Cotten discussed with the Board the recommended security cameras for the Oak Chase Pool. Mr. Cotten provided pictures of the security cameras, recommended and discussed maintenance and charging the camera batteries.

Crosspointe Bylaws Review and Revisions – The Board reviewed and discussed the revised Bylaws and opted for more revisions.

**ACTION:** The Board requested Mr. Rice to provide all members with the emails in regards to the comments and requested revisions for the Bylaws.

CP Cruisers CY2019 Swim & Dive Team Audit Review –

**ACTION:** The Board received the CP Cruisers CY2019 Swim & Dive Team Audit Review.

#### **IX. MANAGEMENT:**

Contracts, Maintenance, and Operations Review – Ms. McDevitt reviewed and discussed the August 2020, monthly report, and updates with the Board.

#### **X. EXECUTIVE SESSION:**

***MOTION was made by Mr. Sullivan and seconded by Mr. Cewe to convene into Executive Session at 9:42 p.m. to discuss assessments and legal matters. The motion passed unanimously (9-0-0).***

[Whereupon the Regular Session reconvened at 9:50p.m.]

**ACTION:** The Board directed management to contact C5-EATR-9402-01 homeowner to obtain more information in regards to their waiver request.

***MOTION was made by Mr. Cewe and seconded by Ms. Ciarlo to grant the homeowner's appeal on the ARB's decision and allow the homeowners to have a screened porch as illustrated in their ARB Application with the door to be in back. This variance will only be applicable to the Fairfield Model homes in Crosspointe. The motion passed (8-1-0) with Mr. Mills opposing.***

#### **XI. ADJOURNMENT:**

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***MOTION was made by Mr. Cewe, and seconded by Ms. Ciarlo to adjourn the August 12, 2020 Crosspointe Swim & Racquet, Inc. Board of Trustees Meeting at 10:00 p.m. The motion passed unanimously (9-0-0).***

Submitted by: Billie Kay Denbo, Recording Secretary, On the Record

Attested to: \_\_\_\_\_  
Patricia Ciarlo, Secretary