

**CROSSPOINTE SWIM & RACQUET, INC.
MINUTES OF THE BOARD OF TRUSTEES MEETING**

Zoom Meeting

June 10, 2020

I. ATTENDEES:

Board Members Present: Howard Kaufer, President; Larry Rice, Vice President; Brian Riley, Treasurer; Patricia Ciarlo, Secretary; John Cewe, Trustee; Andrew Haskins, Trustee; Edward Mills, Trustee; Alan Sullivan, Trustee; and Hayden Shea, Trustee.

Others Present: Heather McDevitt, Community Manager, FirstService Residential (FSR); and Billie Kay Denbo, Recording Secretary, On the Record.

II. CALL TO ORDER: Mr. Kaufer called the June 3, 2020, Crosspointe Swim & Racquet, Inc. Board of Trustees (Board) meeting to order at 7:00 p.m., noting the presence of a quorum.

III. RESIDENTS' TIME:

Scott LeMay, Pool Committee Chair – Mr. LeMay addressed the Board and discussed opening the pool for the 2020 season. He discussed the Fairfax County policies and the State of Virginia policies and how they differ when addressing the COVID-19 Phase 1 pool restrictions. He presented an addendum to the Pool Rules to address the COVID-19 Phase 1 restrictions to include maximum 50 people, lane divides and swim, dive area, swim lessons and the pool staff. Mr. LeMay discussed the COVID-19 Phase 1 screening at the pool and the confusion between the state and the county requirements. He stated that the pool is scheduled to open with restrictions on Saturday, June 13, 2020. The Board and Mr. LeMay discussed how to organize the sign up for the pool and the health screening process for entry to the pool.

Mariah Shea, 8300 Ivy Green – Ms. Shea addressed the Board and requested the BOT meeting agenda and Zoom information be provided to the residents several days prior to the meeting date; the Board voted to implement COVID-19 Phase 2 prior to the next BOT meeting; and the Social Committee suggested having a Meet & Greet for all committees.

Jennifer Adams, 8608 Oak Brook Lane – Ms. Adams addressed the Board and questioned the pool restrictions for children.

Heather Brown, 8919 Cross Chase Circle – Ms. Brown addressed the Board and questioned pool restrictions for swim and dive areas.

IV. SECRETARY'S REPORT

On the Record

Minutes of March 11, 2020

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the March 11, 2020, BOT Meeting minutes as amended.

Minutes of April 8, 2020

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the April 8, 2020, BOT Meeting minutes as amended.

Minutes of May 13, 2020

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the May 13, 2020, BOT Meeting minutes as amended.

V. FINANCIAL STATEMENTS:

Mr. Riley reviewed and discussed with the Board and management the financial statements for the period ending April 30, 2020, to include the income, expenses, and delinquencies.

Mr. Shea questioned the “Associate Members Income” in the budget due to the COVID-19 and if the projected income would be the same as prior years.

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the April 30, 2020, Financial Statements as presented.

VI. COMMITTEE REPORTS:

Pool Committee:

The Board received the draft May 5, 2020, Pool Committee meeting minutes.

Mr. Shea questioned if the Pool Committee is considering upgrading the security at the pools after the trespass and vandalism incident at the Oak Chase Pool.

Social Committee:

The Board received the draft May 19, 2020, Social Committee meeting minutes.

Open Space Committee (OSC):

The Board received the approved May 20, 2020, Open Space Committee meeting minutes.

VII. NEW BUSINESS:

Opening Pool 2020 Season – The Board reviewed and discussed the pool restrictions outlined by the State and Fairfax County and the 2020 Pool Rules Addendum presented by Mr. LeMay, Pool Committee Chair.

MOTION was made by Mr. Shea, and seconded by Ms. Ciarlo to approve the 2020 Pool Rules Addendum dated June 10, 2020, for the COVID-19 Phase 1 pool opening as presented at

tonight's meeting by the Pool Committee Chair and include that swim lessons will be available during the day when the pool is open. The motion passed unanimously (9-0-0).

Opening Other Common Area Recreational Facilities – The Board reviewed and discussed the COVID-19 Phase 1 restrictions as they apply to recreational facilities opening for use as outlined by the State and Fairfax County.

MOTION was made by Mr. Sullivan, and seconded by Mr. Rice to reopen all of the community's basketball courts with signage to be posted "Play at your own risk" and "Maintain Social Distancing." The motion passed (8-1-0) with Mr. Riley opposing.

ACTION: The Board agreed to not open the playgrounds at this time.

ACTION: The Board agreed to not open the community center at this time.

Request to Study the Turtle Population at Heron Pond – The Board reviewed and discussed the request from a community resident to conduct a study of the turtle population at Heron Pond.

ACTION: Deferred to July 2020 for the resident to submit more detailed information and provide information as requested by the Board.

ACTON: Management to add "Turtle Study" to the July 2020 BOT meeting agenda.

Grounds Maintenance / Landscape Contract Statement of Work (SOW) – The Board reviewed and discussed the 2020 Grounds Maintenance Agreement - SOW presented to the Board by the Landscape Contract Committee.

MOTION was made by Mr. Rice, and seconded by Mr. Riley to approve the distribution and solicitation of the 2020 Grounds Maintenance Agreement - SOW with Exhibits A-E as soon as possible. The motion passed unanimously (9-0-0).

Swim & Dive Team Use the Pool Prior to Pool Hours – The Board reviewed and discussed the request from the Swim & Dive Team to use the pools for practice prior to the normal pool hours.

MOTION was made by Mr. Rice, and seconded by Mr. Haskins to approve the Swim & Dive Team's request to use the pools for practice prior to the normal pool hours as presented in the Practice Program Guide provided. The motion passed unanimously (9-0-0).

Approve New Architectural Review Board (ARB) Member -

MOTION was made by Mr. Riley, and seconded by Mr. Shea to approve Sean Brady as a member of the ARB for a 3-year term. The motion passed unanimously (9-0-0).

Social Committee Request – Mr. Haskins, Social Committee Chair, requested \$225 for materials and supplies in support of the proposed 2020 Independence Day Parade in the community.

MOTION was made by Ms. Ciarlo, and seconded by Mr. Riley to support the Social Committee with the 2020 Independence Day Parade costs of materials and supplies, not to exceed \$225. The motion passed unanimously (9-0-0).

ACTON: Management to add “*Chronicle*” to the July 2020 BOT meeting agenda.

ACTON: Chronicle Contract Committee members: Hayden Shea, John Cewe, and Andy Haskins.

BOT Members Roles as Committee Liaisons – Mr. Haskins informed the Board that the role of the Committee Liaisons needs to be defined to include responsibilities.

ACTON: Management to add “Committee Liaisons” to the July 2020 BOT meeting agenda.

VIII. MANAGEMENT:

Contracts, Maintenance, and Operations Review – Ms. McDevitt reviewed and discussed the June 2020, monthly report and updates with the Board.

IX. EXECUTIVE SESSION:

MOTION was made by Mr. Riley and seconded by Mr. Sullivan to convene into Executive Session at 9:28 p.m. to discuss assessments, and BOT, Association, and legal matters. The motion passed unanimously (9-0-0).

[Whereupon the Regular Session reconvened at 9:52p.m.]

Pickle Ball

ACTION: The Board directed management to send a letter to the resident that is marking the tennis courts instructing them to immediately cease putting tape on the tennis courts.

ACTION: The Board directed management to put a letter in the *Chronicle* stating that the tennis court surfaces are for playing tennis only and could be damaged if used for other purposes.

MOTION was made by Mr. Cewe, and seconded by Ms. Ciarlo to deny the waiver request submitted by CS-BROC-8793-01 homeowner. The motion passed (8-1-0) with Mr. Riley opposing.

MOTION was made by Mr. Cewe, and seconded by Ms. Ciarlo to deny the waiver request submitted by CS-OAKC-8624-01 homeowner. The motion passed unanimously (9-0-0).

MOTION was made by Mr. Cewe, and seconded by Ms. Ciarlo to deny the waiver request submitted by CS-ARCR-8319-01 homeowner. The motion passed (8-1-0) with Mr. Riley opposing.

MOTION was made by Mr. Cewe, and seconded by Ms. Ciarlo to deny the waiver request submitted by CS-CROV-8603-01 homeowner. The motion passed (7-2-0) with Mr. Riley and Mr. Shea opposing.

MOTION was made by Mr. Cewe, and seconded by Mr. Mills to deny the waiver request submitted by CS-COCT-9202-02 homeowner. The motion passed unanimously (9-0-0).

MOTION was made by Mr. Cewe, and seconded by Ms. Ciarlo to deny the waiver request submitted by CS-CHAC-8626-01 homeowner. The motion passed unanimously (9-0-0).

MOTION was made by Mr. Rice, and seconded by Mr. Haskins to deny the NSF/waiver request submitted by CS-SILD-8856-01 homeowner. The motion passed (7-0-2) with Mr. Kaufer and Mr. Cewe abstaining.

X. ADJOURNMENT:

MOTION was made by Mr. Haskins, and seconded by Mr. Sullivan to adjourn the June 10, 2020 Crosspointe Swim & Racquet, Inc. Board of Trustees Meeting at 10:00 p.m. The motion passed unanimously (9-0-0).

Submitted by: Billie Kay Denbo, Recording Secretary, On the Record

Attested to: 
Patricia Ciarlo, Secretary