



CROSSPOINTE SWIM AND RACQUET, INC.
Pool Rules and Procedures
Summer 2018

TO: All Members

The following Rules and Procedures have been carefully developed to ensure the safety, comfort, and benefit of the membership in their use and enjoyment of club facilities. These rules and procedures have been established by the Crosspointe Pool Committee (hereinafter referred to as the "Committee") and approved by the Crosspointe Board of Trustees (BOT). Use of the word "Club" refers to Crosspointe Swim and Racquet, Inc. You are urged to review these rules and to cooperate in their application.

I. MANAGEMENT

The BOT contracts with a professional pool management company to provide pool operations that provide the best service possible. It is the contractor's responsibility to provide courteous, reasonable, and mature enforcement of the letter and the spirit of these rules through its on-site personnel. The pool manager is empowered to interpret and apply these Rules and Procedures in conjunction with the contractor's rules governing safety.

II. POOL SEASON

- A. The pools shall open the Saturday of Memorial Day weekend and close on Labor Day with one exception. The Glen Eagle Pool will be open the first two weekends after Labor Day unless modified by the Pool Committee. The modification may be based on anticipated usage, financial status, or other circumstances that require closing the pool earlier than planned.
- B. The pools shall be available before normal operating hours for swim and dive team practice and Club sponsored swim lessons.
- C. Certain Club sponsored activities or special events may occasionally necessitate

the temporary closure of one of the pools or restrict their full use for general swimming. These activities may also precede or extend normal swimming hours. Such activities may include swim and dive meets, Club sponsored adult, teen, or pre-teen parties, team banquets, Family Fun Parties, Adult Pool Parties, etc. In the case of temporary closures or restricted pool use, as much notice as possible shall be provided with the date(s) conspicuously posted. When one pool is closed, the other will normally be available for patron use.

D. The pool manager has the authority to temporarily close the pool for health, safety, or mechanical repairs. Notification will be posted at the pool in advance, time permitting. At the discretion of the pool manager, the pool may also temporarily be closed when threatening weather conditions exist. When closed due to lightning or thunder, the pool shall remain closed for a minimum of 45 minutes from the last lightening or thunder strike. Pool closure during normal pool hours for any reason other than health, safety or mechanical repairs requires the concurrence of the Pool Committee Chairman or Vice-Chairman.

E. A ten-minute rest period / adult swim shall be observed before each hour during general swimming time except for the last break of the day (normally 8:50 pm).

III. SWIMMING POOL ADMITTANCE

A. Only members and authorized guests may use the pools and facilities. All members will be required to give their Crosspointe Swim & Racquet photo identification (ID) card, validated for the current year, to the person on duty at the desk prior to admittance. Members are asked to cooperate and be patient when being processed for admittance. The pool staff reserves the right to deny entry to any member or guest who does not fully comply with these rules. New or replacement Crosspointe ID cards are available only at the Crosspointe Community Center (CCC) business office during designated hours. A fee of \$5.00 will be charged for replacement cards. Validation stickers for members with ID cards are provided at no cost each year with pool registration applications.

B. All members aged six or older must have a validated Crosspointe Swim & Racquet photo identification (ID) card with a 2018 sticker to enter the pools.

C. Photographs on Crosspointe Swim & Racquet photo identification (ID) cards will be updated free of charge for children at ages 10, 14, and 18 who will celebrate their birthday as of Memorial Day. However, in those cases in which a photo identification (ID) card has been issued within one year preceding ages 10, 14 and 18, the photograph does not have to be updated until the next birthday cycle (14 or 18).

D. For pool registration, there are four types of membership:

1. Homeowner Membership - The homeowner(s) and the immediate family residing in the same Crosspointe home. An immediate family is presumed to be the homeowners and their children. Exceptions will require proof of permanent residence within Crosspointe (Drivers License with address,

Official Mail showing resident's address, Tax Return, etc...) and will be reviewed by the Community Manager.

2. Resident/Tenant Membership - If the homeowners do not reside in their Crosspointe homes, they may (with a power of revocation) transfer their pool privileges to the tenants residing there. In this circumstance, the tenant/head of household and immediate family residing in the Crosspointe home are eligible to register as pool members, and the homeowner gives up pool privileges. Extended family members living with the tenants are not eligible. The definitions of "immediate family" and "Residing in the same residence in Crosspointe" contained in paragraph 1 above applies.
3. Associate Membership - The BOT has authorized the sale of annual seasonal memberships to up to 200 non-resident families. The associate member / head of household and immediate family residing in the same household may register as pool members. The definitions of "immediate family" contained in paragraph 1 above apply.
4. Family Care Provider - This is a limited, specific purpose membership designed only to meet the requirements of Crosspointe families with small children.
 - a. If a family care provider must be used to supervise members' children at the pool, the member must complete a Child Care Authorization Form. Only this form, signed by the parent, will be accepted. (Forms can be obtained from the Crosspointe business office, either pool or the Crosspointe web site at www.crosspointe.info.)
 - b. The family care provider must be 16 years old or older, familiar with the pool rules, should be a competent swimmer, and if not a member of the pool, the provider must pay a \$4 fee (Section IV.A) or purchase a one season temporary pass established only for family care providers. The price of this pass will be \$25 per swim season, and remains valid only while the pool member employs the provider. Providers are not authorized Crosspointe photo ID cards.
 - c. Members are responsible for the conduct of their children who attend the pool accompanied by a provider, as well as for the conduct of the selected provider.
 - d. Only members' children may use the pool while attended by a family care provider. A provider may not bring guests to the pool, and may supervise a maximum of three children under his/her charge.
 - e. Only one family care provider pass within a household may be active at any given time, except as authorized by the Community Manager.

E. The following applies to children aged 12 and under in terms of their pool access:

<u>Age</u>	<u>Conditional Items</u>
0 - 9	Must be accompanied always by a person 16 years old or older.
10-12	Must satisfactorily complete a basic swim test administered by the pool staff to include the following: a. Swim one length (25 meters) of the pool without stopping. b. Tread to deep water for one minute c. Float on back for one continuous minute

They must also have on file at the pool the Children's Swim Contract to attend the pool alone during daytime hours and have a valid sticker on their photo ID. (Sticker provided after swim test).

Note: After 7:00 p.m. all persons, 12 years or under, must be accompanied by a person 16 years or older.

IV. GUESTS

A. A member must accompany guests always. Guests will be registered at the gate personally by the sponsoring club member or their dependent. Guest passes may be purchased at the Community Center and front desk for \$30, good for 10 uses. These multi-use cards will have no expiration date and will be "punched" for each use at the pool desk. Individual one-day guest passes may also be purchased at the front desk of either pool for a fee of \$4.00 each.

B. Guests aged 12 and under must be accompanied by a member or a member's dependent who is 16 years old or older.

C. Although members may bring guests, it is urged that discretion be exercised when doing so out of respect for the rights of all other members who deserve to use our facilities under normal conditions.

D. A Crosspointe family member may bring up to 10 total guests.

E. Members whose right to use recreational facilities have been suspended may not enter the pool.

F. Exclusion of Guests: Should the BoT deem it advisable they may, by advance notification, restrict or exclude guests on certain national holidays or on days set aside exclusively for activities of the Club membership.

G. Visitors: Visitors of an adult member may be admitted to the premises to observe the activities of the Club. For this purpose, such visitors shall be admitted without charge. Should a visitor desire to utilize the facilities of the Club, the guest fee shall be charged. All guests and visitors are subject to the same rules as members. The member present assumes full responsibility for guests and visitors and may be penalized for infractions committed by guests. In case of medical emergency, all guests will be handled in accordance with the instructions of the sponsoring member for his / her family and notification will be made to an adult of the sponsoring family.

V. SWIMMING POOL RULES AND PROCEDURES

The following rules and regulations are for the protection and benefit of all members and the pool staff. These rules have been established to assure safe and healthy operation of Club facilities. Parents are requested to educate their children to observe all rules and obey instructions of the pool manager and other employees.

A. General:

1. A minimum of two (2) people must be present at the pool any time the pool facility is open for cleaning, maintenance, or use. This provision also applies to lifeguards who work before or after normal pool hours to clean and maintain the pool facility.
2. No person shall use the pool unless it is officially open and lifeguards are on duty and properly stationed except as established by the Swim and Dive Team Memorandum of Agreement.
3. Alcoholic beverages are not permitted anywhere on the pool deck at any time except for Club sanctioned Adult Parties.
4. Drugs are not permitted on pool grounds except as prescribed by a health care professional.
5. Pets are not permitted on pool grounds. Guide dogs or service animals are exempt from this rule.
6. Trash or refuse must be placed in appropriate trash or recycle containers.
7. Vehicles, Bicycles, and Motorcycles:

- a. Parking - Vehicle parking or waiting in the fire lanes is prohibited. Vehicles will only be parked in authorized parking spaces. No parking is allowed on the grassy areas in the parking lot. Cars will not be parked at an angle or spread over two spaces to minimize door-bumping damage. When the parking lot is full and parking is sought on adjacent streets, members and their guests shall not park in front of private driveways and mailboxes.
 - b. Bicycle parking must be in any bicycle rack provided or in the immediate adjacent area if the racks are full. When bicycle racks are full and adjacent areas are used, a clear path must be kept open down the sidewalk for pedestrians to walk. Bicycles are the responsibility of the owner.
 - c. Pool parking lots will not be used as a place to operate engine-powered model aircraft, model cars, mini-bikes, motor scooters, go-carts, big wheels, skate boards, roller blades, etc. The parking lot and club grounds can only be used during the operating hours of the pool or during scheduled events at the community center.
 - d. Loitering is NOT permitted when the pool is closed. Violators of this rule will be subject to Laws of Trespass, even if a member.
 - e. Speed Limit - in the pool parking lot for all types of vehicles and bicycles is 10 miles per hour or whatever lower speed is appropriate for conditions. It is requested that members also observe this limit while on the feeder road. Any member, providing all available information, may report violations of this rule. Such reports need not allege a specific rate of speed, but must contain adequate information showing that the speed was "too fast for conditions." Speeding rule violations will be handled as any other violation and may result in suspension from the pool for the season.
 - f. Right of Way in pool parking lots - Pedestrians always have the right of way. Motorized vehicles will always yield to bicycles. Bicyclists are obligated to announce their intention when passing pedestrians from behind (i.e. passing left/right).
 - g. Bicycles and any type of vehicle may not be operated on any grassy area.
 - h. Horn blowing is not permitted except as necessary to avoid an accident. Members or guests in the bath house or pool compound will not be summoned to waiting cars by blowing vehicle horns.
8. All members and their guests shall respect the property rights of homeowners in the immediate neighborhood of the pool. Lawns of nearby

homeowners will not be used for short cuts nor will their property be abused in any way. Violations of this rule may result in the suspension of pool privileges as determined by the Committee.

9. Food or refreshments may be consumed only in the designated areas. No food or drink of any kind will be consumed on the deck adjacent to the pool, except for bottled water. No glass containers are allowed on the Club premises at any time.
10. Bathing suits or aquatic attire specifically designed for swimming is required in the swimming pool.
11. Willful Damage, Destruction or Unauthorized Removal of pool property will be charged to the member(s) responsible. In the case of children or guests, such costs will be charged to the responsible member(s). Responsible member(s) will be required to pay for such damage or equipment removal. If payment is not made after written notification, the matter will be referred to the BOT for action. Failure to pay damages may result in suspension for the season.
12. A lap lane will be provided at the Oak Chase Pool strictly for lap swimming. When Oak Chase is not otherwise available, a lap lane will be provided at Glen Eagles under normal circumstances. Care should be taken not to interfere with lap swimmers. At the pool manager's discretion, the lap lane may be closed when the pool is crowded.
13. Lost articles may be examined daily by request to the pool manager. Articles not claimed within 14 days will be disposed of at the discretion of the pool manager and the Committee. The Committee is not responsible for lost, stolen or damaged articles.
14. Revisions to these rules or additional rules can be proposed by the Pool Committee at any time for Board of Trustee approval.

B. For Health and Safety Reasons: All members shall observe the following:

1. No running, pushing, wrestling, or causing undue disturbance in or about the pool area.
2. The swimming pool will be reserved for those 16 years old and older 10 minutes per hour. Lifeguards will clear the pool of those under 16 for this 10-minute swim period except for the final hour of operations.
3. In consideration of your own health, and the health of others, swimming during and immediately following any illness is inadvisable. Individuals having infections of the skin, eyes, respiratory or gastrointestinal systems, open lesions, wearing bandages, or having coughs or colds may be excluded from the pool.

4. Hot water showers have been installed for your convenience. All bathers must take a hot water shower before entering the pool.
5. Anyone entering the pool from the grassy area and/or volleyball court at the Oak Chase pool must take a foot shower.
6. Pool house toilets are to be flushed after each use by the user or a parent/child care provider.
7. Smoking in the pool area or in the pool house is prohibited, this includes “vaping.” A designated container for cigarette butts is provided outside of the pool areas houses. All butts are to be placed in these containers. Disposal of cigarettes on the ground is prohibited and considered grounds for suspension of pool membership.
8. Gum chewing is not permitted in or about the pool area.
9. Injuries occurring on the pool property must be reported to the pool manager or lifeguard who will file a report recording the circumstances. The pool manager or lifeguard will submit the report to the contractor and community manager.
10. The control of noise in pool facilities is essential. The manager, lifeguards, members, and guests will help in keeping noise at a tolerable level.
 - a. Loud, profane, vulgar, or abusive language is not permitted on the pool grounds. Offenders will be suspended for the remainder of the day. One warning will be given.
 - b. Individual audio devices will utilize headphones/earbuds.
11. Children not completely toilet-trained present a hazard to community health and great care must be taken to prevent pool contamination with excrement. Infants/children not toilet trained must wear swimsuit diapers.
12. Face masks (only with approved tempered glass), noodles, small inner tubes, snorkels, life jackets, fins, and nerf balls are normally accepted. The pool manager may make specific exceptions to this rule. Swimmies (inflatable rubber tubes that fit around a child's upper arms) are allowed in the pool if the parent or guardian is within arms' reach. Inner tube / vest combinations are prohibited. These devices will not be allowed in or around the pool.
13. Lounges, chairs, and tables are available on a first come-first served basis. These items will be placed so as not to obstruct free access to the pool house entrances and the pool manager's office.

14. The pool will close promptly at 9:00 pm. Your prompt departure at closing time in an orderly manner from pool facilities (especially the showers) is essential in order that employees may properly secure for the night.
15. Wading Pool Requirements: The pool does NOT furnish lifeguard service at the wading pool. Parents, or those delegated by the parents to oversee their children, shall remain physically with children in the wading area. Children delegated to care for young ones in the wading area must be 13 years of age or older. Use of the wading pool is restricted to children age 5 and younger. Infants/children not toilet trained must wear swimsuit diapers. Non-swim diapers or tight-fitting plastic pants are prohibited. Additionally, the wading pool is closed during swim and dive team practices for the safety of our patrons as normal emergency response for recreational swimmers is not in place.

C. Diving Board Requirements:

1. Only one person may be on the diving board / ladder at a time. One bounce per dive. Divers may only dive or jump from the front end of the diving board.
2. At the manager's discretion, the diving board may be closed when the pool is crowded in order that members and their guests may utilize the diving well for swimming.
3. Dives which propel the diver towards a diving board (inward or reverse dives) are prohibited unless engaged in preparation for or actual competition. Divers will not dive until the previous diver has cleared the area below the diving board and reached the sidewall of the pool.
4. General swimming is prohibited in the diving area when the diving boards are in use. Non-swimmers cannot use the diving board or swim in the diving well.

D. Pool parties:

1. The party locations are as follows:

Glen Eagles

- a. Funbrella
- b. Back Grilling Deck

Oak Chase

- a. Grassy Area
- b. Pavilion

2. General rules:

- a. The sponsor requesting the pool party is responsible for verifying that, at the time of the scheduled event that the chaperones are present prior to admitting any pool party guests.
- b. The Requestor must be present at the pool house entry to verify that the required sponsors are present and that only approved pool party guests are admitted to the pool. Sponsor's and guest's names should appear on a copy the form at Exhibit Two of this document.
- c. Holidays and holiday weekends are not available for parties.
- d. Reservations are first come – first serve Each party will be no more than two hours.
- e. Simultaneous parties are allowed in each of the Crosspointe pools if there are no more than 10 guests per party. The combined number of party guests for all parties is limited to 25 guests at one time plus chaperones (30 maximum) per pool.
- f. There will be a one hour separation between two parties.
- g. Guests pay a \$4 entry fee.
- h. Cleanup to be complete within 15 minutes following the party. The person requesting the pool party reservation is responsible for all cleanup, including the grills if used.
- i. Set up may begin 15 minutes prior to the party.
- j. Party attendees may re-enter the pool following a party at no additional expense.
- k. Maximum number of guests is 25 plus chaperones (30 maximum). The Pool Committee will consider exceptions for Crosspointe Community sponsored events on a case basis.
- l. No loud music, DJs, or bands.
- m. The requestor is responsible for the conduct of his/her guests.
- n. The requestor is responsible for cleanup and additional expenses associated with the party.

3. Only Crosspointe Pool members in good standing are eligible to schedule a pool party.

4. Request procedures.

- 1) Complete a reservation form (Exhibit one).
- 2) Complete a guest list (Exhibit two).
- 3) Identify the chaperones. Chaperones are at least 21 and subject to the following: One Chaperone for five guests for ages 10-18 and one per three guests for ages 9 and below. No chaperones are required for ages 19 and above.
- 4) Submit the request to Crosspointe Community Office (prior to opening day).
- 5) Submit the request to the Pool Manager or Assistant Manager (after opening day).

VI. RULES ENFORCEMENT

- A. All members must help enforce the pool rules by complying with the spirit of the rules.
- B. Direct enforcement of the rules rests primarily with the pool manager. The pool manager will make on-the-spot decisions regarding health, safety, and operational matters.
- C. Lifeguards will be in easily identifiable uniforms and all members are expected to comply when they are enforcing pool rules. Lifeguards are responsible to ensure the safety of swimmers in and around Crosspointe pools. They are reliant on the cooperation and support of members, and their guests, to ensure a safe and enjoyable pool experience. Misbehavior of any member, or guest, becomes a distracter that could jeopardize the safety of all other swimmers.
- D. **It is the discretion of the pool staff to determine if an incident is serious enough to divert their attention from the remaining swimmers or constitutes a safety issue. The following procedures will serve as a guide in managing incidents and quickly returning lifeguards to their primary responsibility.**
 1. Upon observing a violation of pool rules, the lifeguard can either issue a warning or, at his/her discretion and after consultation with the pool manager, suspend pool privileges for the day if a single violation is severe. Examples of serious incidents include, but are not limited to, willfully ignoring lifeguard instructions, communication of a threat, throwing firecrackers in and around the pool, under the influence of alcohol or illicit drugs, assault, and/or intolerable behavior beyond societal norms. These violations will be determined at the discretion of the lifeguard and pool manager and will be the basis for expelling the violator on the first offense.

2. Should the violator be a guest, they and the pool member who invited them will be asked to depart the pool area.
 3. Should the lifeguard observe a trend of misbehavior by the same individual(s), he/she may evict the offender(s) after consulting with the pool manager.
 4. The pool manager will submit a written report of all pool expulsions and/or evictions to the community manager.
 5. An eviction based on a single serious incident or a trend of misbehavior during the pool season will result in the violator surrendering his/her identification card prior to departing the pool area.
 6. The pool manager will advise the violator(s) that the violator's parent/guardian may retrieve the identification card at the Glen Eagles pool operations desk. Pool privileges for the violator(s) will be revoked until the parent/guardian retrieves the identification card(s).
 7. The community manager will consult with the pool committee if, in his/her judgment, the situation warrants pool committee review.
 8. Either the community manager or the pool committee will consider the situation and then render a recommended course of action.
 9. A letter of explanation from the community manager will be attached to the identification card explaining the incident(s) to the parent/guardian and the rationale for surrendering the card.
 10. Should the violator be further involved in similar misbehavior during the pool season or the family demonstrates an unwillingness to cooperate with the pool committee and staff, the matter may be referred to the Board of Trustees for their consideration.
- E. The Pool Manager is responsible for general administration and enforcement of all pool rules. You are encouraged to bring any issues to the attention of the Pool Committee. Names and phone numbers are available on the entrance windows.
- F. The Club will prosecute cases where legally sufficient evidence is obtained, and police assistance will be secured whenever appropriate.

VII. LIABILITY

The Association, its Board of Trustees, the Pool Committee, and the Pool Management Contractor are not liable for:

- A. Any accident or injury to any person or their property.
- B. The loss or damage to personal properties, belongings, bicycles, or automobiles located on or near the pool property.

VIII. ADMITTANCE REFUSAL

- A. In the best interest of pool operations, the pool manager shall have the authority to refuse admittance to any member or guest if in the manager's opinion sufficient cause exists, such as situations that may affect the use of the facilities, the health and or safety of any member/guest, or the actions of any member/guest.
- B. Those members whose recreational privileges have been suspended by the Board of Trustees are not authorized to use the pool, even as a guest of another member. The pool manager shall immediately inform the Pool Committee in writing whenever a member and/or their guest(s) are refused admission.
- C. The pool manager shall have the authority to temporarily refuse admittance to any member and/or guest when the stated pool capacity has been reached. A sign will be displayed outside the pool entrance indicating the temporary condition and estimated waiting time. Fairfax County establishes maximum capacity. The Glen Eagle's pool maximum capacity is 237. The Oak Chase pool has a maximum capacity of 234.
- D. Any member or guest not wearing the proper swimming attire will not be allowed entry into the pool area.
- E. Falsification of pool membership application information is a basis for revocation of pool privileges for the entire household for not more than sixty days and in the case of Associate Memberships for the swim season with forfeiture of fees paid.

Note: The rules contained herein have been established for the protection, benefit and enjoyment of all members and their guests. They were developed to insure the safe and healthy operation of pool facilities, to provide equitable distribution of pool availability to all age groups and swimming disciplines within the community, and to extend the service life of equipment and grounds.

Exhibit One

**CROSSPOINTE SWIM & RACQUET, INC
POOL PARTY RESERVATION FORM ONE OF TWO**

PLEASE PRINT CLEARLY

Member Name _____

Address _____ Phone (Daytime): _____

E-Mail (if available for party confirmation) _____@_____

If sponsoring, please state name of organization: _____

Date Requested: _____ Time (2 hr. max): _____			
Number of Attendees (including self): _____ (25 Max.) Number of Chaperones: _____			
Please choose pool location preference and choice of area. Check block if you wish to use grill.			
<input type="checkbox"/> Glen Eagles Pool	<input type="checkbox"/> Funbrella Area	<input type="checkbox"/> Grilling Area	<input type="checkbox"/> Use of BBQ grill
<input type="checkbox"/> Oak Chase Pool	<input type="checkbox"/> Grass Area	<input type="checkbox"/> Pavilion Area	<input type="checkbox"/> Use of BBQ grill

To reserve a party before opening day, the requestor must complete and submit this form to the Crosspointe office. After opening day, all reservations are to be submitted directly to the Pool Manager or Assistant Manager of the pool being requested. Reservation will be made on a first come-first served basis. Reservations will be made on a first come-first serve basis and in accordance with paragraph V E. Please note Chaperones must be 21 years or older for ages 18 and below: The ratio of Chaperones to party participants is 1:5 for ages 10-18 and 1:3 for ages nine (9) and below. There are no Chaperones required for ages 19 and above.

POOL PARTY RULES ARE PRINTED ON THE REVERSE SIDE:

I have read and agree to abide by the Rules for Pool Parties (reprinted on reverse side) and, additionally, to all the Pool Rules, and further, agree to indemnify Crosspointe and hold Crosspointe harmless for all injuries and/or damage caused by each guest, including all legal costs of defending against all such injuries and/or damage caused by each such guest. I agree and accept full

responsibility for the actions of my guests. I understand that failure to follow the Pool Rules or falsification of this form may jeopardize my good standing as a pool member. I agree that I will be responsible for verifying to the pool guards on duty that, at the time of the requested pool party, all identified chaperones are present prior to admitting any pool guests and that only approved pool party guests are allowed into the pool area.

Signature

Date

FOR STAFF USE ONLY:

Received: By (Int)_____ Date _____ Time _____AM/PM

Confirmed: By (Int)_____ Date _____ Time _____AM/PM

POOL PARTY RULES ARE PRINTED ON THE REVERSE SIDE:

I have read and agree to abide by the Rules for Pool Parties (reprinted on reverse side) and, additionally, to all the Pool Rules, and further, agree to indemnify Crosspointe and hold Crosspointe harmless for all injuries and/or damage caused by each guest, including all legal costs of defending against all such injuries and/or damage caused by each such guest. I agree and accept full responsibility for the actions of my guests. I understand that failure to follow the Pool Rules or falsification of this form may jeopardize my good standing as a pool member.

Signature

Date

FOR STAFF USE ONLY:

Received: By (Int)_____ Date _____ Time _____AM/PM

Confirmed: By (Int)_____ Date _____ Time _____AM/PM

1. The party locations are as follows:

Glen Eagles

- a. Funbrella
- b. Back Grilling Deck

Oak Chase

- a. Grassy Area
- b. Pavilion

2. Paragraphs E and F are intended to clarify the requirements and procedures for scheduling parties

- a. Rules can change at the discretion of the pool committee.

- b. Holidays and holiday weekends are not available for parties.
- c. Reservations are first come – first serve.
- d. Each party will be no more than two hours.
- e. Simultaneous parties are allowed if there are no more than 10 guests per party. The combined number of party guests for all parties is limited to 25 guests at one time plus chaperones (30 maximum).
- f. There will be a one-hour separation between two parties.
- g. Guests pay a \$4 entry fee.
- h. Clean up to be complete within 15 minutes following the party. The person requesting the pool party reservation is responsible for all cleanups, including the grills if used.
- i. Set up may begin 15 minutes prior to the party.
- j. Party attendees may re-enter the pool following a party at no additional expense.
- k. Maximum number of guests is 25 plus chaperones (30 maximum).
- l. No loud music, DJs, or bands.
- m. The requestor is responsible for the conduct of his/her guests.
- n. The requestor is responsible for additional expenses associated with the party.

3. Qualifications to schedule a party - Be a member in good standing.

4. Request procedures

- a) Complete a reservation form (Exhibit one). Signing the Reservation Form indicates that the requestor has read, understands, and agrees to all current pool rules. *Reservation confirmation will usually occur within one week from submittal of request.*
- b) Submit a completed guest list (Exhibit two) *prior to the commencement of the party.*
- c) Submit the request to Crosspointe Community Office prior to opening day.
- d) Submit the request to the Pool Manager or Assistant Manager after opening day.

Note 1: Special consideration for larger parties are to be made in writing to the Committee at least 2 weeks prior to the requested party reservation date.

Note 2: The following guide will assist in determining the number of chaperones:

<i>Ages 9 and under</i>	<i>1 adult per three children</i>	<i>Chaperones age</i>	<i>21 or greater</i>
<i>Ages 10-18</i>	<i>1 adult per five children</i>	<i>Chaperones age</i>	<i>21 or greater</i>
<i>Ages 19 and above</i>	<i>No requirement</i>	<i>No requirement</i>	<i>No requirement</i>

Exhibit Two

CROSSPOINTE POOL PARTY GUEST LIST FORM TWO OF TWO

POOL REQUESTED: GLEN EAGLES POOL OAK CHASE POOL

NAME OF SPONSOR: _____

PARTY DATE: _____ TIME: _____

GUEST LIST MUST BE SUBMITTED TO RESPECTIVE POOL PRIOR TO PARTY!!!

GUEST NAME	Member	Non-member	Re-entry after party	Age if under 19	Chaperone Assigned
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

NUMBER OF CHAPERONES REQUIRED:

- 9 years of age and under: 1 chaperone per 3 children.
- 10 - 18 years of age: 1 chaperone per 5 children