

**CROSSPOINTE SWIM & RACQUET, INC.
MINUTES OF THE BOARD OF TRUSTEES MEETING**

**8275 Glen Eagles Lane
Fairfax Station, VA**

August 8, 2018

I. ATTENDEES:

Board Members Present: Howard Kaufer, President; Alan Sullivan, Vice President; Brian Riley, Treasurer; Larry Rice, Secretary; Justin Banford, Trustee; Pat Ciarlo, Trustee; Andrew Haskins, Trustee; and Edward Mills, Trustee.

Absent: John Cewe, Trustee.

Others Present: Heather McDevitt, Community Manager, FirstService Residential (FSR); and Billie Kay Denbo, Recording Secretary, On the Record.

II. CALL TO ORDER: Mr. Kaufer called the meeting to order at 7:00 p.m., noting the presence of a quorum.

III. RESIDENTS' TIME:

Sharon Arndt, TJ Crew Regatta Shuttle Bus Coordinator – Ms. Arndt addressed the Board of Trustees and discussed the Regatta parking on Crosspointe streets and parking lots. She stated that there are eight schools that participate in the events and there is a need for off-site parking with participants being shuttled to the event site. She stated that the dates for 2019 are March 23 and 30; April 6, 13, and 27; May 4 and 11; with the shuttle running 5:30 a.m. to 6:30 p.m. each day. Ms. Arndt requested that any concerns be addressed with her and she provided her email address and cell phone number to management and the BOT.

The BOT requested she research other parking options to include South County Secondary School and the Workhouse Arts Center parking lots.

Sharon Arndt, 9537 Crosspointe Drive – Ms. Arndt addressed the Board of Trustees and discussed speeding vehicles in the community. She requested that she be permitted to organize a group of Crosspointe residents to research the options for traffic control. The BOT suggested that she get Supervisor Herrity's office involved in the research and discussions and to communicate with the BOT on any progress.

Vera Gainey, 8308 Periwinkle Place – Ms. Gainey addressed the Board of Trustees and discussed the trees behind her property that need to be removed.

IV. REVIEW/APPROVAL OF MEETING MINUTES:

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the July 11, 2018, meeting minutes as amended.

V. FINANCIAL STATEMENTS:

Mr. Riley reviewed and discussed with the Board of Trustees the financial statements for the period ending June 30, 2018, to include the income and expenses year to date balances and delinquencies.

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the June 30, 2018, Financial Statements as presented.

VI. COMMITTEE REPORTS:

Tennis Committee:

The Board of Trustees received the July 27, 2018, Tennis Committee meeting minutes.

Open Space Committee:

The Board of Trustees received the July 18, 2018, Open Space Committee meeting minutes.

Architectural Review Board (ARB):

The Board of Trustees received the July 23, 2018, July 9, 2018, June 18, 2018, and June 4, 2018, ARB meeting minutes.

Pool Committee:

The Board of Trustees received the June 10, 2018, Pool Committee meeting minutes.

VII. OLD BUSINESS:

Backflow Preventers for the Irrigation System at the Crosspointe Drive and Oak Chase Circle Entrance Walls per Fairfax County Inspection – The Board of Trustees and management reviewed and discussed the contract proposals for this project. Ms. McDevitt stated that Fairfax County will inspect when job is completed.

ACTION: The BOT requested management contact the owner of Professional Grounds to notify him of the situation with the backflow preventers and the Fairfax County inspection.

VIII. NEW BUSINESS:

Heron Pond Loop Cove Tree Removal – The Board of Trustees discussed the removal of trees at the Heron Pond Loop cove and a neighboring homeowner's property.

ACTION: The BOT requested management to invite Mr. and Mrs. Charters to the September 2018 BOT meeting to discuss the tree situation.

Removal of Trees - 8308 Periwinkle Place – The Board of Trustees and management reviewed and discussed the contract proposals to remove the seven Leland Cypress trees behind 8308 Periwinkle Place.

MOTION was made by Mr. Mills, and seconded by Ms. Ciarlo to accept the Twin Oaks Tree Care contract proposal #1148 dated July 12, 2018, for the removal of seven Leland Cypress trees, to include grinding the stumps and leaving the grindings for backfill, with the amount not to exceed \$2,900 and to be paid from the Tree Removal expense account. The motion passed unanimously (8-0-0).

Amending the “Access to Books & Records” Policy Resolution – Deferred.

New Hope Church 5K Race – The Board of Trustees and management reviewed and discussed the notice from New Hope Church in regards to the 5K on October 20, 2018.

ACTION: The BOT requested management to notify the community via email and newsletter of the date for the New Hope Church 5K Race.

Cleaning the Crosspointe Entrance Monuments on Silverbrook Road – The Board of Trustees and management reviewed and discussed the contract proposals for cleaning the entrance monuments on Silverbrook Road.

MOTION was made by Mr. Sullivan, and seconded by Mr. Rice to accept the TYL Restoration & Remodeling, Inc. contract proposal to clean the Crosspointe entrance monuments on Silverbrook Road, with the amount not to exceed \$4,700. The motion passed unanimously (8-0-0).

New Medallion for the Crosspointe Entrance Monument at Hooes Road – The Board of Trustees and management reviewed and discussed the contract proposal for replacing the Crosspointe medallion at the Hooes Road entrance monument.

MOTION was made by Mr. Mills, and seconded by Mr. Haskins to accept the Graphics Services contract proposal #1108 to replace the Crosspointe medallion on the entrance monument on Hooes Road, to include adding “FAIRFAX COUNTY” not “FAIRFAX STATION VIRGINIA” to the lower half of the disk, with the amount not to exceed \$3,400. The motion passed unanimously (8-0-0).

Tot Lot Annual Inspections – Deferred to September 2018.

ACTION: The BOT requested management to research multi-year contracts for the annual tot lot inspections.

Request VDOT to Install “Watch for Children” Signs – The Board of Trustees discussed the “Watch for Children” signs needed throughout the community

ACTION: The BOT requested management to contact Supervisor Herrity’s and Supervisor Stork’s offices to request the “Watch for Children” signs.

Sink Hole Repair – The Board of Trustees and management reviewed and discussed the Total Development Solutions (TDS) contract proposal for filling in a sink hole at Gauge Drive and Westpointe Drive.

MOTION was made by Mr. Rice, and seconded by Mr. Haskins to accept the Total Development Solutions (TDS) contract proposal to repair the sinkhole at Gauge Drive and Westpointe Drive as described in proposal, with the amount not to exceed \$6,250. The motion passed unanimously (8-0-0).

Erosion Repair on Trails #1 and #3 – Deferred.

ARB Magnetic Signs – The Board of Trustees and management discussed the ARB's request for the purchase of magnetic signs to be placed on vehicles when conducting inspections in the community.

ACTION: The BOT requested management to obtain the costs for the ARB signs.

IX. MANAGEMENT:

Contracts, Maintenance, and Operations Review – Ms. McDevitt discussed the July 2018 monthly report and updates with the Board of Trustees.

X. ADJOURNMENT

MOTION was made by Ms. Ciarlo, and seconded by Mr. Mills to adjourn the August 8, 2018 Crosspointe Swim & Racquet, Inc. Board of Trustees Meeting at 9:20 p.m. The motion passed unanimously (8-0-0).

Submitted by: Billie Kay Denbo, Recording Secretary, On the Record

Attested to: Larry Rice
Larry Rice Secretary