

**CROSSPOINTE SWIM & RACQUET, INC.
MINUTES OF THE BOARD OF TRUSTEES MEETING**

**8275 Glen Eagles Lane
Fairfax Station, VA**

December 13, 2017

I. ATTENDEES:

Board Members Present: Howard Kaufer, President; Alan Sullivan, Vice President; Brian Riley, Treasurer; Larry Rice, Secretary; John Cewe, Trustee; Pat Ciarlo, Trustee; Bob Klocek, Trustee; Bruce Burton, Trustee; and Edward Mills, Trustee.

Others Present: Heather McDevitt, Community Manager, FirstService Residential; and Billie Kay Denbo, Recording Secretary, On the Record.

II. CALL TO ORDER: Mr. Kaufer called the meeting to order at 7:00 p.m., noting the presence of a quorum.

III. RESIDENTS' TIME: None

IV. PRESENTATION: Mr. Matt Stone, Nationwide Insurance, addressed the Board of Trustees to discuss and review the terms for the 2018 Crosspointe Swim & Racquet Club Insurance Premium Renewal Summary and the insurance package to include Property/Liability/Crime Insurance, D&O Insurance, and Workers Compensation Insurance. He stated that there will be an increase of 4.5% in the policy rates for 2018.

ACTION: The Board of Trustees requested Management to compose a chart to illustrate the insurance costs and fees to include any deductibles paid.

V. REVIEW/APPROVAL OF MEETING MINUTES:

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the November 8, 2017 meeting minutes as amended.

VI. FINANCIAL STATEMENTS:

Mr. Riley reviewed and discussed with the Board of Trustees the financial statements for the period ending October 31, 2017. He discussed the balances for the cash, investments, and operating accounts and the amount due on delinquencies and stated that the Association should end the year with a surplus.

By unanimous consent, the Crosspointe Swim & Racquet, Inc. Board of Trustees accepted the October 31, 2017, Financial Statements as presented.

VII. COMMITTEE REPORTS:

Architectural Review Board (ARB):

The Board of Trustees reviewed the October 2, 2017, and November 6, 2017, ARB meeting minutes.

Open Space Committee:

The Board of Trustees reviewed the November 1, 2017, Open Space Committee meeting minutes.

South County Federation:

The Board of Trustees reviewed the November 14, 2017, South County Federation meeting minutes.

Mount Vernon Council of Citizen's Associations Record: The Board of Trustees reviewed the November 2017, publication that was included in tonight's BOT meeting package.

VIII. OLD BUSINESS

Oak Chase Circle Entrance Fence – The Board of Trustees and Management reviewed and discussed the contract proposals submitted for replacing the fence at the Oak Chase Circle entrance.

MOTION was made by Ms. Ciarlo, and seconded by Mr. Cewe to approve the Alaska Fence Company contract proposal dated December 3, 2017, for replacing the fence at the Oak Chase Circle community entrance with the 36" high black ornamental aluminum fence, industrial grade option with 1" pickets and 2" posts for \$8,200.00. The motion passed (8-1-0) with Mr. Burton opposing.

IX. NEW BUSINESS

Cub Scout Day Camp Consideration: Mr. Joel Jackson, 8621 Oak Chase Circle, addressed the Board of Trustees and requested consideration to use the common area playfield and Oak Chase Pool for a Cub Scout Day Camp for boy and girl scouts ages 6-11, daily for a period of six weeks starting in June 2018. He discussed the program to include hours of operation and back up plans for inclement weather.

2018 Insurance Policy Review and Acceptance: The Board of Trustees and management reviewed and discussed the 2018 insurance coverage and policies to include the 4.5% rate increase as provided by Nationwide Insurance.

MOTION was made by Mr. Sullivan, and seconded by Ms. Ciarlo to accept the 2018 Nationwide Insurance policies as provided by Nationwide Insurance, with the costs not to exceed \$27,500 for 2018, and to be paid from Operating Funds. The motion passed unanimously (9-0-0).

Village Shops Maintenance Agreement: No action required, for review only.

Identify the 2018 Elections Committee Members: Mr. Mills informed the Board of Trustees that he continues to recruit members for the 2018 Elections Committee. Mr. Rice stated that Ginger Rice has volunteered to be an alternate for the 2018 Elections Committee.

Election Committee Guidelines: Mr. Mills proposed revisions to the Elections Committee Guidelines. The Board of Trustees agree to defer any revisions until after the 2018 Annual Meeting and Election.

2018 Annual Meeting Date: Ms. McDevitt informed the Board of Trustees that the 2018 Annual Meeting date has been scheduled for Wednesday, March 21, 2018, at the Silverbrook Elementary School.

2018 Annual Meeting Guest Speakers: The Board of Trustees discussed the invitees to speak at the 2018 Annual Meeting to include Senator George Barker, Delegate Kathy Tran, and the Fairfax County Police Department representative. They also asked that a representative from Fairfax County attend to talk about the new commercial development, Liberty Market.

Cub Scouts Proposal, Discussion and Vote: The Board of Trustees discussed the proposal and agreed to deny the request.

MOTION was made by Mr. Klocek, and seconded by Mr. Sullivan to reject the Boy Scouts proposal. The motion passed (6-3-0) with Mr. Rice, Mr. Riley and Mr. Mills opposing.

X. MANAGEMENT:

Contracts, Maintenance, and Operations Review – Ms. McDevitt discussed the December 2017 monthly report and updates with the Board of Trustees.

XI. EXECUTIVE SESSION: None.

XII. ADJOURNMENT

MOTION was made by Mr. Sullivan, and seconded by Mr. Rice to adjourn the December 13, 2017 Crosspointe Swim & Racquet, Inc. Board of Trustees Meeting at 9:45 p.m. The motion passed unanimously (9-0-0).

Submitted by: Billie Kay Denbo, Recording Secretary, On the Record

Attested to: 
Larry Rice, Secretary